

March 16, 2020

## **Valmet information concerning coronavirus Covid-19**

Dear Valmet Customer, Supplier, Partner or Visitor,

Valmet is committed to protecting the health and safety of our employees, partners and customers, as well as the communities in which we operate. The coronavirus pandemic is a dynamic, rapidly evolving global crisis and Valmet wants to collaborate with everyone to reduce the risks to the employees of our customers, suppliers, partners and visitors as well as our own people and our businesses.

Valmet established both a Global Incident Management Team (IMT) and a local China IMT to manage Valmet's response to the coronavirus epidemic right in the beginning of the coronavirus outbreak. Valmet IMT has been working hard to ensure that Valmet employees and teams worldwide have up-to-date information and guidance about the situation. Additionally, local IMTs have been established while the epidemic has continued to spread further.

Here are some of the proactive steps we are taking to minimize the risk of exposure to this disease:

- We utilize online meetings and other business communication technology as much as possible.
- We advise that nobody should come to work place when feeling unwell.
- We have actively reviewed our work and travel instructions and we provide our employees with regular travel advice updates and guidance.
- All visits, by customers, suppliers, own personnel, etc., from outbreak areas to Valmet have been postponed for the time being.
- All personnel who have returned from an outbreak area, from business or private travel, or at other risk of exposure have been working remotely for 14 days after leaving the affected area.
- We provide clear guidance to all employees and managers on how to prevent infection and how to react in the case of suspected infection.

We continue to monitor the Covid-19 virus outbreak very closely and we are doing our utmost to protect the health and well-being of everyone involved in our everyday work. Valmet's most important responsibility is to ensure that all our employees, partners and visitors arrive home healthy and safe. During the Covid-19 outbreak we'll do everything reasonably possible to continue serving our customers through our strong local presence, our global supplier base and our remote services manned by our experts in the Valmet Performance Centers.

Thank you for your understanding; your cooperation with our preventive actions will help us all.

Yours sincerely,

*Victoria Larsson*  
Director, Health, Safety and Environment  
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